

ASSOCIATION OF GENETIC TECHNOLOGISTS CALL FOR NOMINATIONS FOR ELECTED POSITIONS

There are four positions open for election in 2010. All nominees must be AGT members in good standing. *The deadline for nominations is February 5, 2010.*

PRESIDENT-ELECT

Term of Office: 3 years

Qualifications and Duties: This position requires organizational skills, good verbal and written communication skills, and a sincere interest in AGT and its members. Nominees must have served either on the Board of Directors or Council of Representatives. The first year provides a learning phase as assistant to the President in office. In the second year, as Chief Executive Officer of AGT, the major responsibilities are: 1) organizing and directing three meetings of the Board; 2) communicating regularly with Board members regarding finances, projects and policies; and, 3) working with AGT's Executive Office to ensure deadlines and contractual obligations are met. The third year provides a smooth transition and an opportunity to complete projects and advise the new President in office. If elected, travel to the annual meeting of the Board of Directors is required and will be funded by AGT if assistance is not provided by an employer.

DIRECTOR (three positions open)

Term of Office: 2 years

Qualifications and Duties: These positions require good organizational skills and an ability to coordinate duties and deadlines with AGT's Executive Office. At the annual board meeting in June, the Board of Directors will appoint the newly elected individuals to one of the following positions: Public Relations Director, Education Director or 2010 Annual Meeting Co-Director. The 2010 Meeting Co-Director will chair the 2011 Annual Meeting. If elected, travel to the annual meeting of the Board of Directors is required and will be funded by AGT if assistance is not provided by an employer.

- **Education Director:** Responsible for activities related to the educational needs of the Association and its members including writing Test Yourselfs and Journal Clubs, assigning CEUs for AGT sponsored meetings, and maintaining a relationship with program directors of formal education programs in genetic technology. Candidates must be Board of Certification (BOC)-certified in cytogenetics or molecular biology. Candidates need to be familiar with issues related to cytogenetics and molecular genetics. Knowledge of test item construction is essential, and familiarity with the Board of Certification and the National Accrediting Agency for Clinical Laboratory Sciences and the formal educational programs is an advantage. There are often strict timeframes and deadlines that must be met.
- **Public Relations Director:** Responsibilities include promotional activities and public relations of the Association. Interaction with those involved with membership, education, and the Board of Certification is strongly encouraged. The Director disseminates information about how to obtain membership, regional meetings, local seminars and workshops, particularly events relating to certification, and all other activities of the organization. The Director will interact with other related organizations as necessary to maintain AGT's presence in the Genetics community. The Director will promote arrangements to have AGT publicized at other association's meetings and in their journals. The Director reviews the results of each salary and staffing survey developed by AGT and compiles the information into an article that is available in the *Journal of the Association of Genetic Technologists* and for sale to non-members. The Director ensures the AGT web site is up-to-date and acts as the administrator for AGT's social networking sites.
- **Annual Meeting Director:** Works with the Executive Office, Co-Director, and Annual Meeting Committee to plan an annual meeting program; enlists speakers, workshop/seminar coordinators, and exhibitors; and arranges for publicity and social events.



ASSOCIATION OF GENETIC TECHNOLOGISTS

AGT 2010 Board of Directors Nomination Form

POSITION FOR WHICH YOU ARE RUNNING

- President-Elect
Director-at-Large (if elected, please indicate your director position preference):
Annual Meeting Co-Director
Education Director
Public Relations Director

QUALIFICATIONS

AGT member since ____;
List any leadership positions held within AGT and year held:

Three horizontal lines for listing qualifications.

PROFESSIONAL EXPERIENCE

List work experience, including position held, company and dates of employment

Three horizontal lines for listing professional experience.

EDUCATION

List degrees, certifications/licensures, college or university, year completed

Three horizontal lines for listing education.

ACTIVITIES

List activities/organizations in which you are involved other than AGT

Three horizontal lines for listing activities.

CANDIDATE STATEMENT

Provide some information as to why you should be elected to the AGT Board of Directors, including your goals as a new Board member.

Three horizontal lines for candidate statement.

MAILED NOMINATIONS MUST BE POSTMARKED BY FEBRUARY 5, 2010 to: AGT Nominating Committee, AGT Executive Office, P.O. Box 15945-288, Lenexa, KS 66285. FAX: (913) 895-4652, E-mail: agt-info@goamp.com.